



Welcome to our meeting!

The July 1, 2021 agenda shows our meeting structure for in restaurant meeting.

Club Mission

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

Time	Role / Agenda Item for July 1, 2021	Member
6:15PM	Gather, network, order meals Sargeant at Arms greets members and guests, coordinates grab bag role assignments	-
6:30PM	Presiding Officer Call to Order, welcomes guests, works with SAA/Webmaster fill the random roles for the evening. Announces roles and introduces the Toastmaster.	-
6:45PM	Toastmaster Emcee of the Meeting Introduces meeting functionaries and speakers.	-
6:46PM	Ah-Counter Tracks use of filler words and phrases for all participants throughout the meeting.	-
6:47PM	Grammarian Introduces the <i>Word of the Day</i> , tracks its use and notes grammatical excellences and challenges.	-
6:49PM	Timer Tracks and signals the times for speeches, Table Topics responses and evaluations.	-
6:50PM	Speaker #1	-
6:58PM	Comments "Chat" private feedback to the speaker by participants.	-
6:59PM	Speaker #2	-
7:07PM	Comments "Chat" private feedback to the speaker by all participants.	-
7:08PM	Toastmaster Introduces Table Topics Master	-
7:09PM	Table Topics Master Explains <i>Table Topics</i> and calls respondents.	-
7:11PM	TT #1	-
7:14PM	TT #2	-
7:17PM	TT #3	-
7:20PM	TT #4	-
7:23PM	Toastmaster Introduces General Evaluator	-
7:24PM	General Evaluator Introduces Speech Evaluators.	-
7:25PM	Evaluator #1 Evaluates Speaker #1.	-
7:29PM	Evaluator #2 Evaluates Speaker #2.	-
7:33PM	General Evaluator Evaluates entire meeting and then calls for functionary reports	-

- 7:38PM **Ah-Counter**
Reports use of filler words and phrases.
- 7:39PM **Grammarian**
Reports on use of the *Word of the Day* and grammatical excellences and challenges.
- 7:40PM **Timer**
Reports on each participants' times.
- 7:41PM **Presiding Officer**
Conducts club business, shares announcements and awards, asks guests to share impressions
- Meeting End**
- 7:45PM **Socialize**
- 8:00PM (end) Informal discussion and networking